



American Samoa Community College
Agriculture Community & Natural Resources Division
IN-HOUSE EMPLOYMENT OPPORTUNITY

Position Title: Forest Stewardship Specialist
Employment Status: Full Time 12 months (Career Service)

General Description:

The Forest Stewardship Specialist is responsible for planning and implementing all Forest Stewardship Program activities and projects for the communities and forested areas of American Samoa. He/she must demonstrate the capacity to learn forest stewardship techniques and management practices, be physically fit, serve landowner clients, and maintain partnerships with various environmental agencies and landowners.

Responsibilities and Duties:

- Coordinate the Forest Stewardship projects for the Forestry Program
- Prepare accomplishments reports, grant proposals, work plans, progress reports, and data reports for SMART
- Maintain and update files for individual clients and groups, and of the management plans for FSP clients
- Assist the Forestry Manager with planning the Forestry Advisory Council and recording meeting minutes.
- Connect with landowners, schools, youth groups, government agencies, village mayors, and others to conduct outreach presentations on forest management practices, agroforestry, soil conversation, riparian zone management, restoration practices, conservation efforts, and more
- Perform a variety of mostly outdoor assignments for the purpose of implementing forest management projects in communal and private forests
- May work independently to drive a vehicle to often-changing forest jobsites, walk on forest slopes, and use applied-knowledge to complete tasks
- Perform jobs such as: coordinating all Fall Forest Stewardship events, collaborating with private and communal landowners, partnering with various environmental agencies in implementing forest stewardship activities, etc.
- Assist the GIS specialist in compiling forest management maps and surveys for reporting
- Must possess a valid driver's license: Travel to forest jobsites in a truck on both highways and on unpaved, narrow, winding, steep forests roads
- Be skilled at using forestry instruments, tools, electronic devices, and field data recorders
- Wear special safety clothing, and be physically-fit to hike often steep forest terrain and climb over downed trees while carrying forest instruments
- Clean and repair existing trails or make new trails. Certain tasks, such as gathering data on disease and insect damage to trees as well as water and soil quality are performed under the supervision of the Forestry Manager
- Assist with greenhouse propagation and transplant for urban tree planting projects
- Work as a team with other Forestry Staff and other Land Grant program staff based on the mission and goals of the Division

- Perform other duties as assigned by the Extension Forestry Manager.

Minimum Qualifications:

- High School Diploma
- Associate's degree in direct related field
- Professional knowledge and skills in Forestry & Natural Resources or other related areas
- Certification and participation in Arborist Training, Pesticide Training, and others
- In lieu of credentials, at least five (5) years of work experience in directly-related field.

Salary Range: GS 13/07-12: \$20,680.00 - \$24,580.00 per annum

Application Deadline: August 13, 2021 no later than 4:00pm

Applications are available from American Samoa Community College, Human Resources Office 699-9155 Ext. 456/466/460, <http://www.amsamoa.edu/employmentopportunities.html> or by emailing ascchumanresources@amsamoa.edu.

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